2018-2019
INTERCOLLEGIATE HANDBOOK

General Competition Announcement
&
Technical Rules
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SECTI0N 1: General Competition Rules

Intercollegiate competitions are U.S. Figure Skating non-qualifying competitions, per Rule 3080 in the U.S. Figure Skating Rulebook. For singles, free skate events, intercollegiate competitions will follow the non-qualifying competition “Excel Program” format where jump elements are restricted. Junior and Senior will offer a “Championship” free skate event where the standard well-balanced program rules apply. Singles short program events will be conducted with modifications to the short program requirements. The Solo Dance events will be conducted where skaters may compete one pattern dance and one free dance or two pattern dances.

1 EVENT

Excel: High Beginner - Senior

Championship Events:
  Junior Championship *
  Senior Championship *

*Championship events are open to skaters who have passed the free skate test at the corresponding level (i.e. Junior Championship skater must have passed their junior free skate. Senior Championship skaters must have passed their senior free skate.) Championship free skate events will consist of a free skate only under the well-balanced program requirements. All free skate events are single events and are not combined with a short program.

Short Program: Juvenile - Senior

Solo Dance: Preliminary - International
*Refer to page 7-8 in the intercollegiate handbook for details about test requirements

Team Maneuvers: Low, Intermediate and High

2 TEST LEVEL

Skaters must have passed the required U.S. Figure Skating test(s) to compete in championship events. Skaters who have not passed any U.S. Figure Skating tests need to have their level they are eligible to compete in the United States determined. Skaters must complete and submit competition level form online. The form asks for information from the original country the skater tested in as well as competition history. The form is reviewed by the chair of tests and competitions committee. The committees will review where the skater should begin testing in the U.S. If not records are available, they will take the recommendations of the coach.

2.1 Free skate and short program

Athletes must enter at the highest level passed or may skate up one level unless one of the following exceptions apply:

1. A skater who has not tested may skate up two levels to compete in Preliminary
2. In championship events, the skater must pass the test level required to compete at that level. Skate up is not valid for championship events.

Highest test passed is determined on the close of close of entry date for each competition.

(It is permissible for an athlete to enter the free skate and short program at different levels if skate up qualifies for both.)

2.2 Dance

Athletes may skate up one level, except for the international level. To compete in international dance, skaters must have passed their gold dance test or international dance test.
2.3 Team Maneuvers

Team maneuvers: Athletes may compete at their test level or any level higher.

3 ENTRY RESTRICTIONS

Each athlete may participate in a maximum of five (5) competitive events - one (1) free skate, one (1) short program, one (1) team maneuver and/or two (2) solo dances or (1) solo dance and (1) solo free dance. Synchronized skating events do not count toward the five (5) starts.

Each participating college or university may have a maximum of 30 starts, including individual events and team maneuvers. Furthermore, each college may have no more than five entries in any of the senior events and no more than three entries in any other individual event. (Championships events are considered separate events. Therefore, a college could enter five (5) athletes in a senior free skate, five (5) in a senior championship free skate and five (5) in a senior short program for a total of 15 starts in senior singles events).

3.1 Ranking Start Order

When registering for a competition, each participating college or university must rank its 21st to 30th starts. This will be used if the competition committee must reduce starts pursuant to Section 13.

4 ENTRIES

The Intercollegiate Competition entry form must be completed for each competition and is considered as a “team’s entry”:

Enter your team roster – up to 30 skaters may be listed

• **Note:** not all skaters on the roster need to be assigned to compete. These unassigned skaters could be used as substitutions. Select the skaters that will compete.
• Assign skaters to appropriate events – a maximum of 30 are allowed
• Upload completed entry form ([Excel document only](#)) and complete the remaining portion of the entry form
  - [2018-19 Intercollegiate Competition Series Entry & Payment Form](#)

• **PAY** -- Entry fees **MUST** accompany entry form in one payment form of credit card. If there is an issue, please contact the U.S. Figure Skating Athlete Development Manager ([see Section 5 for contact info](#)).

✓ All singles events are $65.
✓ Team maneuver events are $75 per team.
✓ Applications not submitted with the correct funds on the online form will be returned and NOT accepted, unless the team has made prior arrangements with U.S. Figure Skating Headquarters.
✓ Refunds will be granted until the close of entries. No refunds will be given after the entry deadline.

**NOTE: Prior to the entry deadline,** if you experience any issues with the entry into the competition e-mail the U.S. Figure Skating Athlete Development Manager ([see Section 5: Contact Information](#)). No entries will be accepted after the close of entries if you did not reach out prior to close of entries. **No exceptions!**

U.S. Figure Skating distributes 30% of entry fees to the LOC, host school, within seven (7) days of the close of entries to pay for immediate expenses i.e. ice time, rental fee. The remainder will be paid after expense reports have been submitted for all officials following the competition. It is U.S. Figure Skating policy to make the check out to the host school/club name. Checks cannot be written to an individual.

4.1 Responsibility of Participating Teams

It is each participating team’s responsibility to review the entry submission for accuracy within 24 hours after submission and notify Sarah Arnold, U.S. Figure Skating Athlete Development Manager, of any errors. Only errors by U.S. Figure Skating staff will be corrected after close of entries.

5 TEAM REGISTRATION FOR SEASON PARTICIPATION

All colleges and universities participating in intercollegiate competitions must register with U.S. Figure Skating Headquarters by filling out the [2018-19 Intercollegiate Figure Skating Team Registration](#). There is no charge for this registration.
6 SAFESPORT

One person **MUST** take the SafeSport training and check “YES” when completing the [2018-19 Intercollegiate Team Registration form](#). Encourage all other collegiate members, coaches and advisors to take the training as well as review their schools policies regarding sexual harassment and hazing. These topics should be covered at the first meeting of each season. **Teams will not be allowed to register for competitions without identifying a SafeSport Chair.**

For more information, please visit [U.S. Figure Skating SafeSport Program Page](#).

7 MUSIC

It’s highly recommended that LOC’s implement an electronic music upload system. This is the most efficient way for music to be played at competitions; however skaters are responsible for having a back-up CD copy available rink side during their event. Free skate, short program and free dance music may have vocals. The competitor’s program must be the only music on the .mp3, .mp4 and/or CD and it must start at the beginning. For all competition hosts, please follow these instructions for uploading music electronically:

[Electronic Music Upload Instructions](#)

8 AWARDS

Medals will be awarded to places 1st through 3rd in each event.

9 ELIGIBILITY TO COMPETE

1. Athletes must be eligible members in good standing with U.S. Figure Skating, and may be members of the figure skating club of their choice.
2. Competitors must have a high school diploma or equivalent and be currently enrolled as a full-time student, as defined by the institution they attend as of the close of entry deadline for the event. This pertains to both undergraduate and graduate students.
3. Athletes may compete only for the college or university they are attending.
4. There is no minimum number of skaters required to form a team. One skater may compete representing his/her college.
5. Skaters who are also judges may not compete and judge at the same competition.
6. For international skaters who need to find out what level they are eligible to compete in the United States, this required [competition level form](#) must be completed. The form asks for information from the original country the skater tested in as well as competition history. The form is reviewed by the chair of tests and competitions committee. The committees will review where the skater should begin testing in the U.S. If not records are available, they will take the recommendations of the coach.

10 GROUP SIZES

At Intercollegiate competitions, except for the Intercollegiate Championships, no group will consist of more than 12 skaters for singles and dance events. When there are greater than 12 skaters entered in a single event, the skaters will be split as equally as possible into as many groups necessary to keep each group no larger than 12 skaters.

At the U.S. Intercollegiate Championships, no group will consist of more than 18 skaters for singles and dance. When there are greater than 18 skaters entered in a single event, the skaters will be split as equally as possible into as many groups as necessary to keep each group no larger than 18 skaters.

**Accountants:** When groups are split, they will be done so at random with no consideration of team or school relationship.

If there are more than 12 entries for Preliminary Dance, U.S. Figure Skating Headquarters will divide the groups based on MIF level and then send to the accountant.
11 WARM-UP GROUPS

Warm-up groups for events will be posted at the start of the competition, but are subject to change up to 15 minutes prior to the start of an event due to withdrawals.

12 JUDGING SYSTEM

The 6.0 judging system will be used for all events and levels at intercollegiate competitions for the 2018-19 season. IJS will be used in the 2019-20 season.

Accountants: For free skate, short program, and dance events, judges will give two marks. For team maneuvers, judges will give one mark.

Short programs will be judged just like 6.0 free skate programs where a judge will reduce their mark(s) accordingly when requirements are not met or exceeded.

13 LENGTH OF COMPETITION

If the number of entries exceeds the available ice time or officials’ availability for the competition, one or more of the following methods will be used to reduce the length of the competition. The method(s) will be determined by the National Vice Chair for Intercollegiate Skating, the Chair of the Collegiate Programs Committee and the chief referee. The choice may be in any order:

1. Reduce the number of starts per team using the ranked starts from 21st to 30th. The reduction method will be used until the remaining entries can be scheduled within the competition.

   Reduction method: All teams with 30 starts, the 30th start will be removed and starts 1 through 29th will be used to build the competition schedule. If not all starts can be accommodated, the 29th start among all teams will be cut. This will repeat until the number of starts can fit into the allotted competition time.

2. Eliminate the ladies’ events with only one entry (the men’s events will not be eliminated).

If events are eliminated or cancelled, U.S. Figure Skating will refund the appropriate entry fees within 21 days of the decision.

13.1 Competition Day

   Competition should not start earlier than 7:30am and should finish by 10pm, if not earlier. If competition takes place at a rink with only one sheet of ice, events may need to begin on Friday. This is an extremely long day for officials who are also volunteers. However, the competition schedule is ultimately up to the Chief Referee of the competition.

13.2 U.S. Intercollegiate Team Figure Skating Championships

   Teams that qualify for the U.S. Intercollegiate Team Figure Skating Championships should be aware the competition will take place Friday through Sunday with potential practice ice available on Thursday.

SECTION 2: SKATING REQUIREMENTS

Definition of each skating discipline, basic requirements and general criteria for each event is listed within the U.S. Figure Skating Rulebook. It is expected that all teams and skaters will know this information and the rules of the sport.

6000 Singles Definitions, General Criteria and Basic Requirements

8000 Ice Dance Rules
14 FREE SKATE EVENTS

For the singles’ free skate events, Intercollegiate is replacing test track with EXCEL, which constitutes our general non-Championship free skate events/levels.

Singles: Excel Program Requirements

For the singles’ championship events, events follow the well-balanced program requirements for Junior and Senior level. The chart below links to the well-balanced free skate requirements. Only the Junior and Senior levels will be offered for Intercollegiate competitions.

Singles: Well-Balanced Requirements

15 SHORT PROGRAM EVENTS

For the singles’ short program events, requirements are modified from the standard competitive track. The chart below (link to pdf document) lists the requirements for each level.

Short programs will be judged just like 6.0 free skate programs where a judge will reduce their mark(s) accordingly when requirements are not met or exceeded.

*NEW: Juvenile Short Program is now open to any skater that has passed their Pre-Juvenile or Juvenile free skate test.

2018-19 Singles: Modified Short Program Requirements

16 TEAM MANEUVERS

Team maneuver events consist of teams of three to seven athletes (any mix of male and female) from the same college or university each performing no more than three of the seven required elements prescribed for their level. Warm-up for each element in team maneuvers will be 30 seconds in length.

Each college or university may enter only one team in each competitive level.

Team Maneuvers Requirements
Description of Edge Elements

17 SOLO DANCE EVENTS

The dances performed will rotate within the conferences for intercollegiate competitions. Each event will have one required dance to be skated at each competition. Ladies will skate the ladies’ steps and men will skate the men’s steps, no exceptions.

The dances listed on the below chart will rotate as follows:

1. Dance #1 will be skated at conference competition #1
2. Dance #2 will be skated at conference competition #2
3. Dance #3 will be skated at conference competition #3
4. Dance #1 will be skated at U.S. Intercollegiate Team Figure Skating Championships

Dance: Dance Rotation – by competition for 2017-2020

17.1 Solo Dance Levels & Test Requirements

Passing a dance test refers to having passed all the dances at a particular level. Athletes may compete at their highest test passed, or one level higher, except for the international level.

For the international level, athletes must have passed a minimum of their gold test to compete at that level. Athletes who have not passed any dance tests may compete in preliminary.
17.2 Conduct of Solo Dance Events

Dance events that are starred (*) above may be double-paneled at the discretion of the referee. Ladies will skate the ladies’ steps and men will skate the men’s steps, no exceptions.

Athletes will perform three (3) patterns of each of the following dances:
- 14-Step, Killian and Quickstep

Athletes will perform two (2) patterns of each of the other dances.

All athletes should start their patterns facing the judges unless otherwise directed to by the referee or start order.

17.3 Double-panel Judging

Dance events that are starred (*) in the Dance Rotation chart may be double-paneled at the discretion of the referee. This can decrease the competition time needed for the event when there are multiple groups for a certain level. Only dances with multiple groups of the same level and indicated as being a double-panel event can be judged that way.

18 *NEW* SOLO FREE DANCE EVENTS

New to the 2018-19 season is the implementation of solo free dance events. The National Solo Dance Series was created in January 2011 to serve as membership and dance developmental tool, and is open to individual skaters within the Eastern, Midwestern and Pacific Coast Sections. Offering solo free dance events provides an avenue for ice dancers and a way to perform a program without jumps.

Solo Free Dance Requirements

SECTION 3: AWARDS POINTS

Awards points to all skaters instead of just the top five. This will allow ALL skaters to earn points for their teams. Championship JR/SR and International Dance events will still earn 2 additional points per placement.

<table>
<thead>
<tr>
<th></th>
<th>7 or more skaters</th>
<th>6 skaters</th>
<th>5 skaters</th>
<th>4 skaters</th>
<th>3 skaters</th>
<th>2 skaters</th>
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<tbody>
<tr>
<td>1st</td>
<td>7 points</td>
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19 TIES

In the case of a tie, skaters will share the available points. For example, competitors tied for first place will share the 7 points for first plus the 6 points for second so that each athlete would earn 6 ½ points.

19.1 Withdrawals

The number of athletes in an event will be based on entries as of seven (7) days prior to the start of the event.
Accountants: For withdrawals > 7 days before the event, remove the skater from the event so they do not show up on start orders or judging sheets.
Withdrawals after this date will not affect the number of available points to the athletes who complete the competition.

Accountants: For withdrawals within 7 days of the event, list the skater as withdrawn from the event so they show up on results as withdrawn. This will assist with transparency of the situation.

20 SUBSTITUTIONS, ADDITIONS and CHANGES

All substitutions, changes and/or additions must be completed using the Request for Intercollegiate Team Roster Change Form.

Substitutions to a team’s roster must be completed by 3pm MT Thursday prior to the start of competition under the following conditions:

• Withdrawal of skater is for medical reasons only
  - Attach all necessary documentation to assist in the review process
• Substitution of the withdrawn entry can only be made into the exact same event and level as originally entered (i.e. Junior Championship, or Preliminary Dance)
• Replacement skater must be qualified for that level and already approved for the competition
• Only skaters entered on the team roster entered at the time of Event registration can be pulled and named as a replacement skater

- Additions or changes to the roster are not permitted after the close of entries; this includes changes to levels or events entered.
- No late entries will be accepted after the registration deadline for any reason.
- Points will only be awarded to athletes who compete the competition. No points will be awarded to an athlete who withdrawals for any reason, under any circumstances. U.S. Figure Skating and the National Vice Chair for Intercollegiate Skating have the authority and responsibility to enforce this rule.

20.1 Review of Competition Schedule

It is the responsibility of each participating team to review the competition schedule for accuracy within 72 hours of receipt. If any errors are presented, you must notify the competition chair of the host school along with Sarah Arnold at U.S. Figure Skating.

SECTION 4: U.S. INTERCOLLEGIATE TEAM FIGURE SKATING CHAMPIONSHIPS

At each intercollegiate sectional competition, teams earn qualifying points based on their overall finish at the competition. Teams may only earn qualifying points at competitions within their own section. U.S. Intercollegiate Team Figure Skating Championships is open to the top four (4) point-ranked teams in each section.

21 AWARDING POINTS

Qualifying points are awarded as follows:

A college or university’s qualifying points from each of the three intercollegiate sectional competitions within their section will be added together.

The four teams with the highest total qualifying points in each section will qualify for the U.S. Intercollegiate Team Figure Skating Championships. Any individual athlete from a qualifying team who has competed in at least two intercollegiate conference competitions is eligible to represent the team at U.S. Intercollegiate Team Figure Skating Championships, should the team qualify. Athletes on qualifying teams may compete in any events for which their test level qualifies them.
22 TIE BREAKER

If two or more teams are tied for a place in points, the following tiebreakers will be used, in this order:

1. The team that had placed higher overall at MORE competitions during the competitive season wins the tie
   If still tied:
2. If a tie still exists, the cumulative point totals the team members earned throughout the season wins the tie

23 WAIVERS

For skaters or teams that are not able to meet the competition requirement to compete at U.S. Intercollegiate Figure Skating Championships may apply for a waiver. The national vice chair of Intercollegiate Skating will determine whether or not the waiver will be granted in conjunction with the chair of Collegiate Programs Committee and U.S. Figure Skating Programs Manager. All waivers must be submitted by March 12, 2019. No late submissions will be considered.

23.1 Individual Athletes

An individual athlete on a qualifying team, who has competed in at least one intercollegiate sectional competition, may apply for a waiver to be able to compete with his or her team at the U.S. Intercollegiate Team Figure Skating Championships.

To request an individual athlete waiver, the team must submit the appropriate online form.

Only one submission per team will be accepted; please have all necessary documents in hand when filling out the forms. The request must state the reason why the athlete was unable to participate in every competition they did not compete at with documentation supporting that reason (i.e. doctor’s note for illness or injury, transcript for study abroad). Acceptable reasons include but are not limited to, injury, illness, mandatory exams, conflicting U.S. Figure Skating qualifying competitions, etc. The National Vice Chair for Intercollegiate Competitions will review all submissions and determine whether the waiver will be granted in conjunction with the chair of the Collegiate Programs Committee. Decisions will be determined within 2-5 business days after the submission deadline.

Note: Waiver requests will not be accepted from any athlete who has not competed in at least one (1) intercollegiate competition during the season. Skaters must have competed in at least one event. There will be no exceptions.

23.2 Teams

Teams wishing to qualify for the U.S. Intercollegiate Team Figure Skating Championships must compete in all three intercollegiate sectional competitions within their section. If a team was not able to attend a competition for reasons that include but are not limited to, weather problems or mandatory exams or attendance at the 2019 U.S. Synchronized Skating Championships, the team may wish to apply for a waiver.

The team will be required to document the reasons it was unable to send any representatives to the competition. To apply for this waiver, it is mandatory that the team compete in at least two intercollegiate sectional competitions.

To request a team waiver, the team must submit the appropriate online form.

Even if the waiver is granted, the team will still receive zero points for the omitted competition. Only the points earned in the events the team participated in will be counted toward qualification to the U.S. Intercollegiate Team Figure Skating Championships.

23.3 Byes

Automatic byes to the U.S. Intercollegiate Team Figure Skating Championships are not granted for any reason.
24 Invitations to Participate

The four (4) teams with the highest total qualifying points in each conference will be invited to compete in the U.S. Intercollegiate Team Figure Skating Championships. Invitations will be sent from U.S. Figure Skating and teams are required to accept or decline the invitation to participate within the specifications listed in the email within 7 days of the email being sent.

If a team declines its invitation to compete in the U.S. Intercollegiate Team Figure Skating Championships, the next ranked team in that section will be invited. Teams must notify the U.S. Figure Skating’s Athlete Development Manager in writing within seven (7) days of receiving their invitation to participate.

SECTION 5: CONTACT INFORMATION

LOC chair and chief referee:

Contact information for each individual competition is located within the competition’s announcement. Each competition announcement is listed on the Intercollegiate Team Skating page.

Manager, Athlete Development:
Sarah Arnold: e: sarnold@usfigureskating.org | p: 719-228-3422

Senior Director, Synchronized Skating & Skating Programs:
Leslie Graham: e: lgraham@usfigureskating.org | p: 719-635-5200 x 414
### 2018-19 Intercollegiate Competition Schedule

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<th>COMPETITION</th>
<th>HOST COLLEGE</th>
<th>CITY</th>
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<td>Oct. 3, 2018</td>
<td>Nov. 3-4, 2018</td>
<td>Tiger Challenge</td>
<td>Colorado College</td>
<td>Colorado Springs, Colorado</td>
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<td>Pacific Coast</td>
<td>Jan. 2, 2019</td>
<td>Feb. 2-3, 2019</td>
<td>2019 Ride the Tide</td>
<td>University of California, San Diego</td>
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<td>Pacific Coast</td>
<td>*Feb. 8, 2019</td>
<td>March 9-10, 2019</td>
<td>City of Angels Classic</td>
<td>University of California, Los Angeles</td>
<td>Pasadena, California</td>
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<td>Midwestern</td>
<td>Oct. 3, 2018</td>
<td>Nov. 3-4, 2018</td>
<td>Bronco Challenge Cup</td>
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<td>Midwestern</td>
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<td>Golden Gopher Challenge</td>
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<td>Grizzfest</td>
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<td>**Feb 4, 2019</td>
<td>March 2-3, 2019</td>
<td>Nittany Ice Classic</td>
<td>Penn State University</td>
<td>University Park, Pennsylvania</td>
</tr>
<tr>
<td></td>
<td>Mar. 12, 2019</td>
<td>April 12-14, 2019</td>
<td>***U.S. Intercollegiate Championships</td>
<td>University of Delaware</td>
<td>Newark, Delaware</td>
</tr>
</tbody>
</table>

*2019 City of Angels Classic deadline has been changed to Feb. 8, 2019 to give the referee extra time to work on the schedule.*

**Due to an overlap of one competition taking place and another deadline approaching, the competition entry deadline will be Feb. 4, 2019.**

***Top 4 team advance to the 2019 U.S. Intercollegiate Championships***